

**COMMUNITY LEADERSHIP OVERVIEW AND SCRUTINY COMMITTEE
4 JUNE 2018**

REPORT OF HEAD OF LEADERSHIP SUPPORT AND COMMUNITY

A.2 TASK AND FINISH GROUPS AND WORK PROGRAMME 2018/19

(Report prepared by Karen Neath)

PART 1 – KEY INFORMATION

PURPOSE OF THE REPORT

To agree the topics, scope and membership of Task and Finish Groups for the Committee for 2018/19 and to agree any changes to the Work Programme for 2018/19.

EXECUTIVE SUMMARY

- At Council on 24 April a work programmes for the new Community Leadership Overview and Scrutiny Committee was agreed.
- As the Community Leadership Overview and Scrutiny Committee is a new Committee the main agenda item for the meeting on 4 June was agreed as “opportunity for the new Committee members to refine the Work Programme and agree on the Task and Finish Group topics, scope and membership.”
- An informal meeting of the committee members was held on 11 May to give some consideration to possible task and finish topics. The final topics and membership need to be formally considered and agreed by the Committee. Not all members of the Committee were able to attend the informal meeting. Details of the informal discussions are set out in the background section of the report.
- At Council on 15 May a motion was referred to the Committee for consideration in relation to flying the St George’s flag on St George’s Day. The covering report for this item is included elsewhere on this agenda.
- An item to review the recent road rally in Tendring was previously included on the Work Programme of the Resources and Services Overview and Scrutiny Committee. However, it has been ruled that this item should be considered by the Community Leadership Overview and Scrutiny Committee as the Council was not the organiser for this event. It is suggested that rather than be a single agenda item, this forms the basis of a task and finish topic.
- The Committee needs to determine:-
 - The topics and scope of the focussed task and finish groups; and
 - The membership of each task and finish group.
- The Work Programme for 2018/19, including the reference from Council, is attached at Appendix A. The Committee is asked to consider whether it has any further amendments to this Work Programme

RECOMMENDATION(S)

It is recommended that:

a) The Committee agrees:-

i. The topics and scope of the focussed task and finish groups; and

ii. The membership of each task and finish group.

b) The Committee determines whether it has any further changes to the Work Programme attached at Appendix A.

BACKGROUND

An informal meeting of the committee members was held on 11 May to give some consideration to possible task and finish topics. The final topics and membership need to be formally considered and agreed by the Committee. Not all members of the Committee were able to attend the informal meeting. However, to inform the formal discussion the essence of the informal consideration is set out below.

The informal discussion focussed on considering the overarching main issues for the Committee in accordance with its terms of reference, topics that fell within those issues and focussed questions that could be taken forward as task and finish topics. Those that were present at the informal discussion expressed a preference for areas that they would be willing to be involved in.

Tendring Issues	Tendring Topics	Focussed Question	Membership
Education	Adult literacy and numeracy	What are the barriers to people enrolling on adult literacy and / or numeracy courses?	Councillor Land
	Schools and children		
Health	Alcohol, drugs and mental health	What issues are indicated by data on alcohol usage and abuse and how can these issues be tackled?	Councillor Coley Councillor Newton Councillor Guglielmi
Service Accessibility	Public transport		
	Digitalisation		
	Communication		
Community Safety	Blue light services	What recommendations would the Committee make in relation to any future road rally event held in Tendring?	Councillor Bush

The Committee is now asked to consider the above and to determine:-

- The topics and scope and the focussed task and finish groups; and
- The membership of each task and finish group.

APPENDICES

Appendix A – Community Leadership Overview and Scrutiny Committee Work Programme 2018/19

BACKGROUND PAPERS FOR THE DECISION

None